

Undergraduate Research Assistant Application Form

(COM 499/SCC 499 Independent Study)

Dr. Kerk Kee, Associate Professor, in the School of Communication/Strategic & Corporate Communication Program at Chapman University is recruiting undergraduate students across different majors to join him and his team in Spring 2019 in his NSF-funded research project, **Organizational Capacity and Capacity Building for Cyberinfrastructure Diffusion**. This project aims to solve challenges in scientific virtual organizations. Through the research, the team will generate a definition of organizational capacity and identify a list of strategies and best practices that will help organizations adopt and implement cyberinfrastructure for big data. For more information about this project, please visit: OCTGroup.org.

Through their participation, selected undergraduate students will be able to earn upper division or independent study credits (through COM 499/SCC 499) towards their degrees; 1 credit = 45 hours of work/learning.

Learning Objectives

- Research assistants (RAs) will learn about key concepts and critical issues in group/organizational communication, workplace capacity, virtual organizing, and the big data movement.
- RAs will acquire qualitative research skills by systematically analyzing, identifying, and presenting key themes from the interviews.
- RAs will gain technology research skills by utilizing NVivo research software to code interview transcripts.
- RAs will implement small group communication and team building skills within the academic research setting to contribute to scholarly publications.

Qualifications & Desired Qualities:

- A strong commitment to learning, professionalism, and responsive communication with the research team. The ability to adapt to changes and a strong commitment to teamwork. Excellent interpersonal and organizational skills.
- Eagerness to exercise critical thinking skills in analyzing interviews to understand the intersection of organizational communication and virtual/workplace technologies.
- Interest in remaining involved on the research team beyond a single semester. Students can earn up to 6 units of research as upper division credits towards their degree requirements. Returning students (after at least one semester of credit) may be considered for paid student employment opportunities.
- Enthusiasm in studying topics such as organizational communication, virtual collaborations, and innovation development.
- Ability to learn and adapt quickly to applying new knowledge to novel contexts
- Ability to be creative and non-linear in research exploration.

Application:

To apply, please submit the application form below (along with a personal statement and resume/CV) in a single email. Title the email “OCT Research Assistant Application for Spring 2019” to to **Kerk Kee** (professor) and **Andrew Schrock** (post-doc) at octgroup@chapman.edu. *Please direct questions and application submissions to Kerk Kee and Andrew Schrock.*

***Due date: Sunday, November 4th at 11:59pm**

Undergraduate Research Assistant Application Form (COM 499/SCC 499 Independent Study)

To apply for an undergraduate research assistant position with the OCT Group, please submit the 3 items (application form, personal statement, and resume/CV) via email, as per instructions below.

1. Application Form

Include this application form and fill in the information listed below:

Name: [Click here to enter text.](#)

Major(s): [Click here to enter text.](#)

Phone Number: [Click here to enter text.](#)

Minor(s) (if applicable): [Click here to enter text.](#)

Email Address: [Click here to enter text.](#)

Status in Spring 2019: Sophomore, Junior, or Senior

Student ID #: [Click here to enter text.](#)

Availability for Weekly Team Meetings in Spring 2019. The goal is to meet for one hour once a week with the team, **so check all that apply:**

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Monday 10-10:30 AM | <input type="checkbox"/> Tuesday 10-10:30 AM | <input type="checkbox"/> Wednesday 10-10:30 AM | <input type="checkbox"/> Friday 10-10:30 AM |
| <input type="checkbox"/> Monday 10:30-11 AM | <input type="checkbox"/> Tuesday 10:30-11 AM | <input type="checkbox"/> Wednesday 10:30-11 AM | <input type="checkbox"/> Friday 10:30-11 AM |
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| <input type="checkbox"/> Monday 12:30-1 PM | <input type="checkbox"/> Tuesday 12:30-1 PM | <input type="checkbox"/> Wednesday 12:30-1 PM | <input type="checkbox"/> Friday 12:30-1 PM |
| <input type="checkbox"/> Monday 1-1:30 PM | <input type="checkbox"/> Thursday 10-10:30 AM | <input type="checkbox"/> Wednesday 1-1:30 PM | <input type="checkbox"/> Friday 1-1:30 PM |
| <input type="checkbox"/> Monday 1:30-2 PM | <input type="checkbox"/> Thursday 10:30-11 AM | <input type="checkbox"/> Wednesday 1:30-2 PM | <input type="checkbox"/> Friday 1:30-2 PM |
| <input type="checkbox"/> Monday 2-2:30 PM | <input type="checkbox"/> Thursday 11-11:30 AM | <input type="checkbox"/> Wednesday 2-2:30 PM | <input type="checkbox"/> Friday 2-2:30 PM |
| <input type="checkbox"/> Monday 2:30-3 PM | <input type="checkbox"/> Thursday 11:30-12 PM | <input type="checkbox"/> Wednesday 2:30-3 PM | <input type="checkbox"/> Friday 2:30-3 PM |
| <input type="checkbox"/> Monday 3-3:30 PM | <input type="checkbox"/> Thursday 12-12:30 PM | <input type="checkbox"/> Wednesday 3-3:30 PM | <input type="checkbox"/> Friday 3-3:30 PM |
| <input type="checkbox"/> Monday 3:30-4 PM | <input type="checkbox"/> Thursday 12:30-1 PM | <input type="checkbox"/> Wednesday 3:30-4 PM | <input type="checkbox"/> Friday 3:30-4 PM |

2. Personal Statement

In a separate Word doc, please discuss (a) why you are interested in working on this project (see URLs above for background info), (b) what values and/or skills you can add to the team, and (c) how being part of this team may contribute to your personal interests, graduate school aspirations, and/or career goals. There is no word limit.

3. Resume or CV

Please also attach your latest professional resume and/or academic curriculum vitae.

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